



**USING THIS GUIDE:**

This guide outlines a path for degree completion at Webster University for the *Bachelor of Arts in Legal Studies* for students entering with an *Associate in Applied Science degree in Paralegal Studies* from Southwestern Illinois College. This should not be used in place of individual academic advising. Students are strongly encouraged to meet with a Webster University transfer admissions counselor early in their academic career to ensure a smooth transfer experience.

The primary objective in creating this transfer program is to provide the opportunity for prospective students to combine SWIC's excellent foundational paralegal program with a high quality liberal arts and law-specific Legal Studies program available from Webster University in St. Louis, Missouri. Potential graduates of this program will be provided a well-balanced, in-depth paralegal education, capitalizing on the best aspects of teaching and learning performed by each institution.

**ABOUT LEGAL STUDIES MAJOR AT WEBSTER:**

The Legal Studies program at Webster is approved by the American Bar Association and is also a member in good standing with the American Association for Paralegal Education. Students will find the program is designed to be flexible for both working adults and traditional full-time students.

Webster's Department of Legal Studies offers you expert instruction from professors who are practicing attorneys and judges from every legal background. You'll learn from judges with the Missouri Court of Appeals and St. Louis Circuit Court, from U.S. attorneys and municipal attorneys, from criminal prosecutors and public defenders, from intellectual property lawyers and corporate attorneys. These instructors are great people, too -- each heavily investing time in pro bono work as well. Embodying Webster's mission, our hands-on professors are mentors who take a personal interest in helping you succeed both in school and in your career.

**WEBSTER ADMISSION REQUIREMENTS:**

When considering an application, Webster looks for evidence of potential for academic success. A cumulative GPA on all college level coursework of at least 2.5 on a 4.0 scale is preferred; however, each applicant is given individual consideration. If you have circumstances which might affect your admission this may be discussed confidentially with a member of the admissions staff. The University operates on rolling admission, and application files are reviewed by an admissions counselor as soon as all requested credentials have been received.

Each transfer applicant must submit:

- A [Completed Application for Admission](#)
- A \$35.00 nonrefundable application fee
- An official transcript from Southwestern Illinois College, and an official transcript from any and all other postsecondary institutions previously attended.

All **official transcripts** should be sent to:

Webster University  
Office of Admission  
470 East Lockwood Avenue  
St. Louis, MO 63119

**IMPORTANT TRANSFER NOTES:**

- Webster has a minimum residency requirement that 30 of the student’s last 36 credits must be taken at Webster University. All students must have a minimum of 128 credit hours to graduate.
- A minimum of 18 credit hours of the required 51 credit hours of academic work must be taken in the Department of Legal Studies at Webster University.
- Courses completed with a grade below a C- do not count toward fulfilling the specific course requirements of the major or general education/Global Citizenship Program.
- Webster University provides full transfer of coursework successfully completed as part of an associate degree awarded by a regionally accredited institution. While students with associate’s degrees typically transfer 60-66 credit hours, Webster will transfer in all coursework that is part of the completed associate degree. Transfer of additional lower-division credit beyond the associate’s degree is restricted. All transfer credit is capped at 98 credit hours.
- All transfer coursework must be college-level (1000-level or above) with a passing grade. A grade of D or higher is considered passing, but a D will have severe transfer restrictions. Pass/Fail courses will count for transfer credit if the student received a Pass. For repeated courses only the second grade will be counted. Incomplete grades are not accepted in transfer. Formal evaluation of transfer credit is conducted by the Office of the Registrar upon admission to the University.

**WEBSTER DEGREE REQUIREMENTS:**

A minimum of **128** credit hours consisting of the following:

- Applicable University Global Citizenship Program hours
- 51 required credit hours for the major
- Electives

**GENERAL EDUCATION/GLOBAL CITIZENSHIP PROGRAM:**

Webster University requires all baccalaureate students to complete a general education program. The Global Citizenship Program (GCP) is a set of undergraduate degree requirements and a general education program developed by Webster University faculty to help prepare students to confront global problems and 21<sup>st</sup> century challenges.

Students completing the Associate of Applied Science degree will have previous credits reviewed on a course-by-course basis for applicability to the GCP. *See GCP Transfer Guide developed for Southwestern Illinois College.*

**2+2 ARTICULATION FOR AAS DEGREE TO BA DEGREE**

The next section will identify, for SWIC students earning the Associate in Applied Science degree in Paralegal Studies, what requirements will be remaining to earn the Bachelor of Arts in Legal Studies at Webster University.

**AAS PARALEGAL STUDIES (YEARS 1 AND 2 AT SOUTHWESTERN ILLINOIS COLLEGE)**

SWIC Degree Requirement	Webster Degree Requirement Fulfilled
<b>GENERAL EDUCATION 20 CR.</b>	
ENG 101 Rhetoric & Composition I (3 cr.)	Written Communication (WCOM)
SPCH 151 Fundamentals of Public Speaking (3 cr.) <b>–or–</b> SPCH 155 Interpersonal Communications	Oral Communication (OCOM) <b>Recommended –or–</b> Social Systems and Human Behavior (SSHB)
MGMT 102 Business Mathematics <b>–or–</b> OAT 155 Software Computations <b>–or–</b> Math over 100-level (107,111,112,113,114,191,203,213) (3-5 cr.)	Quantitative Literacy (QL)
POLS 150 Introduction to American Government (3 cr.)	Social Systems & Human Behavior (SSHB)
OAT 261 Business Communications <b>–or–</b> ENG 102 Rhetoric and Composition II (3 cr.)	General Elective

Human Well Being Elective (2 cr.)	General Elective
ECON 115 Introduction to Economics –or- ECON 201 Principles of Economics I (Macro), –or– ECON 202 Principles of Economics II (Micro) (3 cr.)	Social Systems & Human Behavior (SSHB)
<b>44 MAJOR CR.</b>	
OAT 180 Word Processing (3 cr.)	General Elective
PARL 120 Introduction to Paralegal Studies (3 cr.)	LEGL 2400 Introduction to Law (3 cr.)
BUS 215 Business Law (3 cr.)	LEGL 2080 Topics in Law (3 cr.)
PARL 240 Torts I (3 cr.)	LEGL 4810 Tort Law Practice (3 cr.)
PARL 274 Law Office Computer Applications (3 cr.)	LEGL 4850 Computers and the Law (3 cr.)
PARL 220 Legal Research and Writing I (3 cr.) <b>AND</b> PARL 225 Legal Research and Writing II (3 cr.) <i>Both must be taken at SWIC to receive credit for LEGL 4460</i>	LEGL 4460 Methods of Legal Research and Writing I (3 cr.)
OAT 156 Microsoft Office Suite I (3 cr.)	General Elective
PARL 230 Civil Procedure (3 cr.) <b>AND</b> PARL 250 Litigation Support for Paralegals (3 cr.) <i>Both must be taken at SWIC to receive credit for LEGL 3490</i>	LEGL 3490 Civil Litigation (3 cr.)
OAT 275 Law Office Management (3 cr.)	General Elective
PARL 290 Paralegal Field Project (3 cr.)	General Elective
PARL 235 E-Discovery/E-Investigation (2 cr.)	General Elective
<b>GROUP I ELECTIVES</b> <i>Minimum of 6 credit hours from the following:</i>	
PARL 260 Family Law (3 cr.)	LEGL 2080 Topics in Law (3 cr.)
PARL 265 Wills, Probate and Estate Planning (3 cr.)	LEGL 2080 Topics in Law (3 cr.)
PARL 270 Criminal Law (3 cr.)	LEGL 3500 Criminal Litigation (3 cr.)
PARL 275 Bankruptcy/Creditors' Rights (3 cr.)	LEGL 2080 Topics in Law (3 cr.)
PARL 280 Copyright/Trademark/Patent Law (3 cr.)	LEGL 2080 Topics in Law (3 cr.)
<b>TOTAL FROM SWIC: 64 CR.</b>	

### BA LEGAL STUDIES (YEARS 3 AND 4 AT WEBSTER UNIVERSITY)

<b>Webster University</b>
<b>MAJOR</b>
LEGL 3000 Legal Ethics (3 cr.)
LEGL 3500 Criminal Litigation (3 cr.) <i>(Unless PARL 270 Criminal Law completed at SWIC)</i>
LEGL 4470 Methods of Legal Research and Writing (3 cr.)
LEGL 4480 Computerized Legal Research (3 cr.)
LEGL 4490 Advanced Paralegal Procedures (3 cr.)
LEGL 4820 Contract Law Practice (3 cr.)
LEGL 4830 Real Estate Law Practice (3 cr.)
LEGL 4840 Corporations and Business Organizations (3 cr.)
LEGL 4910 Senior Overview (3 cr.)
<b>MAJOR ELECTIVES</b> <i>Minimum of 6 hours from the following:</i>
LEGL 4600 Legal Seminar (3 cr.)
LEGL 4800 Advanced Topics in Law (3 cr.)
LEGL 4900 Paralegal Clinical Studies (3-6 cr.)
INTL 2030 International Law (3 cr.)
POLT 3010 American Constitutional Law (3 cr.)
POLT 3020 Civil Liberties and the Law (3 cr.)
<b>TOTAL REMAINING MAJOR: 30-33 CR.</b>

<b>GLOBAL CITIZENSHIP PROGRAM</b>
FRSH 1200 First Year Seminar (3 cr.) <i>Student will work with Webster advisor to find appropriate substitution for this GCP requirement.</i>
ROC Roots of Cultures Knowledge (6 cr., 2 different prefixes)
SSHB Social Systems & Human Behavior Knowledge (6 cr., 2 different prefixes) <i>(satisfied at SWIC- POLS 150 and ECON)</i>
PNW Physical & Natural World Knowledge (3 cr.)
GLBL Global Understanding Knowledge (3 cr.)
ARTS Arts Appreciation Knowledge (3 cr.)
QL Quantitative Literacy Knowledge (3 cr.) <i>(satisfied at SWIC- MNGT 102 or MATH 1XX+)</i>
WCOM Written Communication Skill (3 cr.) <i>(satisfied at SWIC- ENG 101)</i>
OCOM Oral Communication Skill (3 cr.) <i>(satisfied at SWIC-SPCH 151)</i>
**CRI Critical Thinking Skill (3 cr.)
**INTC Intercultural Competence Skill (3 cr.)
**ETH Ethical Reasoning Skill (3 cr.)
KEYS xxxx Keystone Seminar (3 cr.)
<b>GCP REMAINING: 21 CR.</b> <i>**With careful advising and course selection, students will fulfill remaining GCP skills within the remaining GCP knowledge areas at Webster. For example, Intro to Philosophy will satisfy a Roots of Cultures and Critical Thinking. Science in the News will satisfy Physical &amp; Natural World and Ethical Reasoning. A foreign language will satisfy Global Understanding and Intercultural Competence.</i>

**ELECTIVES:**

Elective hours can consist of any college-level courses that are not already being applied to the major or general education requirements of the degree. Many students may choose to obtain a minor out of the required elective hours. Please note that all coursework applied to a minor must be completed at Webster University, with a grade of C- or better.

**Webster University reserves the right to correct errors in these listings or to make revisions in degree requirements or course equivalencies without prior notice.**