

**USING THIS GUIDE:**

This guide has been published to assist students in preparing for transfer to Webster University from Jefferson College to obtain a Degree in Management. This should not be used in place of individual academic advising. Students are strongly encouraged to meet with a Webster University transfer admissions counselor early in their academic career to ensure a smooth transfer experience.

DEPARTMENT OF MANAGEMENT DEGREES & MAJORS

	<i>Required Credits in Major:</i>
B.A. Management (also available online)	39 credits
B.A. Management with Human Resource Management emphasis (SHRM aligned)	48 credits
B.A. Management with International Business emphasis	69 credits
B.A. Management with Marketing emphasis	45 credits

ABOUT THE DEPARTMENT OF MANAGEMENT:

The management program examines the relationship between an organization, its leaders and employees. This program is designed to help students develop the competencies as both a business professional and scholar practitioner with the capabilities to drive growth and innovation. In this program, students will acquire skills necessary to effectively manage people, analyze management problems, develop sound business practice and communicate effectively.

The Department of Management at Webster University has been designed to meet the needs of younger students as well as mature adults who have had business and professional experiences before completing their academic careers.

The Department of Management at Webster University's program of B.A. Management with an emphasis in Human Resource Management is aligned with the [Society of Human Resource Management \(SHRM\)](#). Interested students should speak to their advisor within the department upon transferring.

WEBSTER ADMISSION REQUIREMENTS:

When considering an application, Webster looks for evidence of potential for academic success. A cumulative GPA on all college level coursework of at least 2.5 on a 4.0 scale is preferred; however, each applicant is given individual consideration. If you have circumstances which might affect your admission this may be discussed confidentially with a member of the admissions staff. The University operates on rolling admission, and application files are reviewed by an admissions counselor as soon as all requested credentials have been received.

Each transfer applicant must submit:

- A completed [Application for Admission](#)
- \$35.00 non-refundable application fee
- An official transcript from Jefferson College, and an official transcript from all other postsecondary institutions previously attended mailed to:

Webster University
Office of Admission
470 East Lockwood Avenue

WEBSTER DEGREE REQUIREMENTS:

A minimum of **128** credit hours consisting of the following:

- Applicable University Global Citizenship Program hours
- Required credit hours for the Major
- Electives

IMPORTANT TRANSFER NOTES:

- Webster has a minimum residency requirement that 30 of the student’s last 36 credits must be taken at Webster University. All students must have a minimum of 128 credit hours to graduate.
- **A minimum of 18 credit hours of academic work must be taken in the Department of Business or Department of Management at Webster University.**
- No more than one course completed with a grade of D may count toward fulfilling the specific requirements of the major. All General Education/GCP courses must be completed with a C-or higher.
- Webster University provides full transfer of coursework successfully completed as part of an associate degree awarded by a regionally accredited institution. While students with associate degrees typically transfer 60-64 credit hours, Webster will transfer in all coursework that is part of the completed associate degree. Transfer of additional lower-division credit beyond the associate degree is restricted. All transfer credit is capped at 98 credit hours.
- All transfer coursework must be college-level (100-level or above) with a passing grade. Pass/Fail courses will count for transfer credit if the student received a Pass. For repeated courses only the second grade will be counted. Incomplete grades are not accepted in transfer. Courses completed with a grade of D have severe transfer restrictions. Formal evaluation of transfer credit is conducted by the Office of the Registrar upon admission to the University.

MISSOURI REVERSE TRANSFER:

Webster University is participating in the [Missouri Reverse Transfer](#) statewide initiative to help more Missourians earn associate degrees. Webster has partnered with each community college in the state to help students apply Webster University credit back to the community college to earn the associate degree, if they transferred prior to earning the degree. Please speak with your transfer admissions counselor or academic advisor for more information.

GENERAL EDUCATION/GLOBAL CITIZENSHIP PROGRAM:

Webster University requires all baccalaureate students to complete a general education program. The Global Citizenship Program (GCP) is a set of undergraduate degree requirements and a general education program developed by Webster University faculty to help prepare students to confront global problems and 21st century challenges.

Students who complete an Associate of Arts (AA) degree or the CBHE-approved block of general education before transferring to Webster University will have satisfied the general education requirements and FRSH 1200 First Year Seminar requirement of the GCP. All students are required to take the Global Keystone Seminar at Webster.

Students completing other associate degrees will have previous credits reviewed on a course-by-course basis for applicability to the GCP. *See GCP Transfer Guide developed for Jefferson College.*

COURSE EQUIVALENCIES FOR REQUIRED CORE COURSES:

The following courses are required for all management majors/emphases. Please note that required courses must be completed at Webster University once the student begins to matriculate at Webster University.

Webster University Course	Jefferson College Course Equivalent
ACCT 2010 Financial Accounting	BUS 240 Financial Accounting

BUSN 2750 Introduction to Statistics	MTH 168 Probability & Statistics
ECON 2000 Survey of Economics	ECO 101 Macroeconomics <i>and</i> ECO 102 Microeconomics
MNGT 2100 Management Theory and Practices	BUS 120 Principles of Management
MNGT 3280 Introduction to Business Law	BUS 265 Business Law

ADDITIONAL COURSE EQUIVALENCIES:

Consult a current [Webster University catalog](#) for the specific requirements of your major before selecting additional courses. **Not all courses apply to all majors/emphases.**

Webster University Course	Jefferson College Course Equivalent
MNGT 3500 Marketing	MGT 150 Marketing
MNGT 3510 Advertising	MGT 133 Advertising
<i>International History course</i> [^]	HST 201 Ancient and Medieval Civilization, HST 202 Renaissance to Early Modern Europe, HST 210 Asian Civilization,
<i>International Politics course</i> [^]	PSC 250, 250H Model United Nations
<i>International Relations course</i> [^]	PSC 155 International Relations
<i>Elective course on International Topic</i> [^]	Consult with Webster transfer admissions counselor
<i>Foreign Language Requirement</i> [#]	(# see below) FRN 101, 102, 201, 253 (French) SPN 101, 102, 201, 253 (Spanish)

[^] *The International Business emphasis requires completion of one course in each of four international areas: international history, international politics, international relations, general course on international topic.*

[#] *The International Business emphasis requires reasonable capability in a foreign language. Students can establish their capability by successfully completing 12 credit hours of an international language (6 of which must be at the 2000 level or above); by passing an intermediate level language competency examination; or by successfully completing a major or minor in a foreign language. Students whose native language is not English and who are studying in English will be considered to have achieved their foreign language requirement if they successfully pass an ESL test of their English proficiency. The 12-credit hour requirement must then be met through other coursework in the curriculum.*

ELECTIVES:

Elective hours can consist of any college-level courses that are not already being applied to the major or global citizenship program requirements of the degree, taken to reach the required 128 hours for graduation. Many students may choose to obtain a minor out of the required elective hours. Please keep in mind that any course applied to a minor must be taken at Webster University, with a grade of C- or better.

Webster University reserves the right to correct errors in these listings or to make revisions in degree requirements or course equivalencies without prior notice.