

**USING THIS GUIDE:**

This guide outlines a path for degree completion at Webster University for the ***Bachelor of Arts in Management- Human Resources emphasis*** for students entering with an ***Associate of Applied Science degree in Business- Management emphasis*** from Metropolitan Community College.

WEBSTER ADMISSION REQUIREMENTS:

Applicants to Webster's degree completion programs should have successfully completed an associate degree or at least two years of college-level work (64 semester hours) with a cumulative grade point average (GPA) of 2.5 on a 4.0 scale. Transfer coursework should include at least one college-level writing/composition class and one college-level mathematics course. While the above profile is recommended, each applicant will be given a thorough individual review. When considering an application, Webster looks for evidence of potential for academic success.

Each transfer applicant must submit:

- A completed [Application for Admission](#)
- \$35.00 non-refundable application fee
- An official transcript from Metropolitan Community College, and an official transcript from all other postsecondary institutions previously attended mailed to:

Webster University
Office of Admission
470 East Lockwood Avenue
St. Louis, MO 63119

Notes: Application and transcripts should be completed at least one month prior to the desired date of enrollment. Applications submitted less than two weeks before the start of the term may not be reviewed in time for registration for that term. Please contact the Kansas City Metro campus for specific deadlines and entry dates. Students intending to apply for financial aid should note that earlier deadlines are required.

IMPORTANT TRANSFER NOTES:

- Webster has a minimum residency requirement that 30 of the student's last 36 credits must be taken at Webster University. All students must have a minimum of 128 credit hours to graduate.
- A minimum of **18 credit hours** of academic work **must be taken in the Department of Business or Department of Management at Webster University.**
- No more than one course completed with a grade of D may count toward fulfilling the specific requirements of the major. All General Education/GCP courses must be completed with a C-or higher.
- Webster University provides full transfer of coursework successfully completed as part of an associate degree awarded by a regionally accredited institution. While students with associate degrees typically transfer 60-64 credit hours, Webster will transfer in all coursework that is part of the completed associate degree. Transfer of additional lower-division credit beyond the associate degree is restricted. All transfer credit is capped at 98 credit hours.
- All transfer coursework must be college-level (100-level or above) with a passing grade. Pass/Fail courses will

count for transfer credit if the student received a Pass. For repeated courses only the second grade will be counted. Incomplete grades are not accepted in transfer. Courses completed with a grade of D have severe transfer restrictions. Formal evaluation of transfer credit is conducted by the Office of the Registrar upon admission to the University.

WEBSTER DEGREE REQUIREMENTS:

A minimum of **128** credit hours consisting of the following:

- Applicable University Global Citizenship Program hours
- 48 required credit hours for the major
- Electives

GENERAL EDUCATION/GLOBAL CITIZENSHIP PROGRAM:

Webster University requires all baccalaureate students to complete a general education program. The University has implemented a new set of general education requirements. The Global Citizenship Program (GCP) is a set of undergraduate degree requirements and a general education program developed by Webster University faculty to help prepare students to confront global problems and 21st century challenges.

Students completing the Associate of Applied Science degree will have previous credits reviewed on a course-by-course basis for applicability to the GCP. See [Webster’s Transfer Equivalency Database](#) for listing of MCCKC courses acceptable toward meeting these requirements.

2+2 ARTICULATION FOR AAS DEGREE TO BA DEGREE

The next section will identify how courses taken as part of the Associate of Applied Science degree in Business-Management will apply to the Management- Human Resources degree at Webster, and what requirements will be remaining to earn the Bachelor of Arts in Management with Human Resources emphasis at Webster University.

AAS BUSINESS- MANAGEMENT EMPHASIS (YEARS 1 AND 2 AT MCCKC)

MCCKC Degree Requirement	Webster Degree Requirement Fulfilled
GENERAL EDUCATION 19 CR.	
COLL 100 First Year Seminar (1)	General Elective
ECON 210 Macroeconomics (3)	ECON 2030 Principles of Macroeconomics
ENGL 101 Composition & Reading I (3)	Written Communication (WCOM)
HIST 120, 121, POLS 135, 136, or 137 History/Political Science (3)	HIST 120/121 – Roots of Cultures (ROC) POLS 135/136/137 – Social Systems & Human Behavior (SSHB)
MATH 100 Mathematics for Business or MATH 110 Intermediate Algebra or higher (3)	<i>The selected math course may satisfy Quantitative Literacy (QL) GCP requirement at Webster. MATH 100 will count for QL. MATH 110 will not. Students should refer to the GCP list available in the online transfer database.</i>
PSYC 140 General Psychology or SOCI 160 Sociology (3)	Social Systems & Human Behavior (SSHB)
COMM 100 Fundamentals of Speech or COMM 102 Fundamentals of Human Communication (3)	Oral Communication (OCOM)
MAJOR BUSINESS PROGRAM REQUIREMENTS 24 CR.	
BSAD 101 Accounting Principles I (3) AND BSAD 102 Accounting Principles II* (3) <i>Both must be taken at MCCKC to receive credit for ACCT 2010</i>	ACCT 2010 Financial Accounting (3)
BSAD 204 Business Management (3)	MNGT 2100 Management Theory and Practices (3)
BSAD 205 Marketing (3)	MNGT 3500 Marketing (3)
BSAD 221 Business Communications (3)	General Elective (3)

BSAD 254 Business Law I-- Recommended or BSAD 255 Business Law II <i>or</i> BSAD 270 Legal Environment of Business (3)	MNGT 3280 Introduction to Business Law (3) Management Elective (3) Management Elective (3)
CSIS 115 Computer Concepts and Applications (3)	General Elective (3)
(6) Credits Electives- any course numbered 100 or above Recommended: BSAD 102 Accounting Principles II (3) <i>With BSAD 101, will substitute for ACCT 2010</i>	General Electives (3) ACCT 2010 Financial Accounting (3)
MANAGEMENT EMPHASIS REQUIREMENTS 22 CR.	
BSAD 105 Human Resources Management (3)	MNGT 3400 Human Resource Management (3)
BSAD 109 Principles of Supervision (3)	MNGT 2400 Supervisory Management (3)—Lower-level MNGT elective
BSAD 120 Organizational Behavior (3)	MNGT 3450 Principles of Organizational Behavior (3)
BSAD 127 Management Internship I (3)	General Elective (3)
BSAD 128 Management Internship II (3)	General Elective (3)
BSAD 290 Business Capstone (1)	General Elective (1)
(6) credits BSAD Electives	General Electives (6)
TOTAL FROM MCCKC: 65 CR.	

BA MANAGEMENT- HUMAN RESOURCES EMPHASIS (YEARS 3 AND 4 AT WEBSTER U.)

Webster University
Required Courses-MAJOR
<i>Remaining courses at Webster may vary if students do not follow recommendations listed above in selecting MCCKC courses. Students must complete minimum of 18 hours from Webster business or management departments.</i>
ECON 2020 Principles of Microeconomics (3)
MNGT 3420 Labor-Management Relations (3)
MNGT 4400 Personnel Law (3)
MNGT 4420 Compensation Management (3)
BUSN 3710 Entrepreneurial Finance (3)
PHIL 2110 Introduction to Ethics (3)
CSIS 1500 Introduction to Business Technologies (3)
STAT 1100 Descriptive Statistics (3)
Choose one of the following: MNGT 4330 International Marketing (3) MNGT 3740 Global Entrepreneurship (3) MNGT 4100 International Management (3)
MNGT 4600 Contemporary Human Resources Strategies (3)
TOTAL REMAINING MAJOR: 30 CR.

GLOBAL CITIZENSHIP PROGRAM
FRSH 1200 First Year Seminar (3 cr.) <i>Student will work with Webster advisor to find appropriate substitution for this GCP requirement.</i>
ROC Roots of Cultures Knowledge (6 cr., 2 different prefixes)
SSHB Social Systems & Human Behavior Knowledge (6 cr., 2 different prefixes) (3 cr. satisfied at MCKC-PSYCH/SOCI class)
PNW Physical & Natural World Knowledge (3 cr.)
GLBL Global Understanding Knowledge (3 cr.)
ARTS Arts Appreciation Knowledge (3 cr.)
QL Quantitative Literacy Knowledge (3 cr.)
**WCOM Written Communication Skill (3 cr.) (satisfied at MCKC- ENGL 101)
**OCOM Oral Communication Skill (3 cr.) (satisfied at MCKC- COMM 100 or 102)
**CRI Critical Thinking Skill (3 cr.)
**INTC Intercultural Competence Skill (3 cr.)
**ETH Ethical Reasoning Skill (3 cr.)
Global Keystone Seminar (3 cr.)
GCP REMAINING: varies for each student, depending on general education or elective courses selected at MCKC <i>**With careful advising, students should be able to fulfill remaining skill requirements within remaining knowledge requirements at Webster.</i>

ELECTIVES:

Elective hours can consist of any college-level courses that are not already being applied to the major or global citizenship program requirements of the degree, taken to reach the required 128 hours for graduation. Many students may choose to obtain a minor out of the required elective hours. Please keep in mind that any course applied to a minor must be taken at Webster University, with a grade of C- or better.

Webster University reserves the right to correct errors in these listings or to make revisions in degree requirements or course equivalencies without prior notice.