

**USING THIS GUIDE:**

This guide has been published to assist students in preparing for transfer to Webster University from the South Carolina Technical College System. This should not be used in place of individual academic advising. Students are strongly encouraged to meet with a Webster University transfer admissions counselor early in their academic career to ensure a smooth transfer experience.

**DEPARTMENT OF BUSINESS DEGREES***Required Credits in Major:*[B.A. Business Administration](#)

45 credits

**ABOUT THE DEPARTMENT OF BUSINESS:**

The bachelor of science (BS) in business administration covers the breadth of business-related disciplines as defined in the business core curriculum. The major does not provide a specific specialization but rather exposes the student to various business functions. This major is ideally suited to the new or transfer upper-division business student or for the student interested in concurrently pursuing another area of study.

**WEBSTER ADMISSION REQUIREMENTS:**

Applicants to Webster's degree completion programs should have successfully completed an associate degree or at least two years of college-level work (60 semester hours) with a cumulative grade point average (GPA) of 2.5 on a 4.0 scale. Transfer coursework should include at least one college-level writing/composition class and one college-level mathematics course. While the above profile is recommended, each applicant will be given a thorough individual review. When considering an application, Webster looks for evidence of potential for academic success.

Each transfer applicant must submit:

- A completed [Application for Admission](#)
- An official transcript from the South Carolina Technical System, and an official transcript from all other postsecondary institutions previously attended mailed to:

Webster University  
Office of Admission  
470 East Lockwood Avenue  
St. Louis, MO 63119

**WEBSTER DEGREE REQUIREMENTS:**

A minimum of **120** credit hours consisting of the following:

- Applicable University Global Citizenship Program hours
- Required credit hours for the Major
- Electives

**IMPORTANT TRANSFER NOTES:**

- Webster has a minimum residency requirement that 30 of the student's last 36 credits must be taken at Webster University. All students must have a minimum of 120 credit hours to graduate.
- **A minimum of 18 credit hours of academic work must be taken in the Department of Business or Department**

### of Management at Webster University.

- Required course must be completed at Webster University once the student begins to matriculate at Webster University. Transfer courses taken prior to enrollment at Webster University may be used to substitute for required courses if accepted by the chair.
- No more than one course completed with a grade of D may count toward fulfilling the specific requirements of the major. All General Education/GCP courses must be completed with a C-or higher.
- Webster University provides full transfer of coursework successfully completed as part of an associate degree awarded by a regionally accredited institution. While students with associate degrees typically transfer 60-64 credit hours, Webster will transfer in all coursework that is part of the completed associate degree. Transfer of additional lower-division credit beyond the associate degree is restricted. All transfer credit is capped at 90 credit hours.
- All transfer coursework must be college-level (100-level or above) with a passing grade. Pass/Fail courses will count for transfer credit if the student received a Pass. For repeated courses only the second grade will be counted. Incomplete grades are not accepted in transfer. Courses completed with a grade of D have severe transfer restrictions. Formal evaluation of transfer credit is conducted by the Office of the Registrar upon admission to the University.

### GENERAL EDUCATION/GLOBAL CITIZENSHIP PROGRAM:

Webster University requires all baccalaureate students to complete a general education program. The Global Citizenship Program (GCP) is a set of undergraduate degree requirements and a general education program developed by Webster University faculty to help prepare students to confront global problems and 21<sup>st</sup> century challenges.

Students who complete an Associate of Arts (AA) degree or Associates of Science (AS) degree from the state of South Carolina before transferring to Webster University will have satisfied the general education requirements and GLBC 1200 Global Cornerstone Seminar requirement of the GCP. All students are required to take the Global Keystone Seminar at Webster.

Students completing other associate degrees will have previous credits reviewed on a course-by-course basis for applicability to the GCP. See *GCP Transfer Guide developed for the South Carolina Technical College System*.

### COURSE EQUIVALENCIES FOR REQUIRED CORE COURSES:

The following courses are required for all management majors/emphases. Please note that required courses must be completed at Webster University once the student begins to matriculate at Webster University. **A minimum of 18 credit hours of academic work must be taken in the Department of Business or Department of Management at Webster University. Students are strongly encouraged to work closely with a Webster advisor in selecting from the list of courses below to take while enrolled in the SCTC System.**

Webster University Course	South Carolina Technical College System Course Equivalent
ACCT 2010 Financial Accounting	ACC 101 Accounting Principles I AND ACC 102 Accounting Principles II
ECON 2000 Survey of Economics	ECO 210 Macroeconomics AND ECO 211 Microeconomics OR ECO 201 Economic Concepts
MNGT 2100 Management Theory and Practices	MGT 101 Principles of Management
MNGT 3280 Introduction to Business Law	BUS 121 Business Law I
MNGT 3400 Human Resource Management	MGT 201 Human Resource Management
MNGT 3450 Principles of Organizational Behavior	MGT 255 Organizational Behavior
MNGT 2500 Marketing	MKT 101 Marketing
BUSN 2750 Intro to Business Statistics	MAT 120 Probability & Statistics

**ELECTIVES:**

Elective hours can consist of any college-level courses that are not already being applied to the major or global citizenship program requirements of the degree, taken to reach the required 120 hours for graduation. Many students may choose to obtain a minor out of the required elective hours. Please keep in mind that any course applied to a minor must be taken at Webster University, with a grade of C- or better.

*Webster University reserves the right to correct errors in these listings or to make revisions in degree requirements or course equivalencies without prior notice.*